

**MINUTES of a Meeting of Melksham Without Parish Council held on Monday 9th December 2013 at Crown Chambers, 7 Market Place, Melksham at 7.00 p.m.**

**Present:** Cllr. Richard Wood (Chairman); Cllrs. John Glover; Alan Baines; Rolf Brindle; Mike Sankey; Mike Mills; Paul Carter; Gregory Coombes; Terry Chivers and Pat Nicol

**Apologies:** Cllrs. Adam Nardell, Trudy Fennell and Steve Petty.

359/13 **Nelson Mandela:** Cllr Coombes proposed that the Council hold a minute's silence as a mark of respect following the death of Nelson Mandela on 5<sup>th</sup> December. **Resolved:** *The Council hold a minute's silence before the start of the Full Council meeting 9<sup>th</sup> December.*

360/13 **Declarations of Interest:** There were no declarations of interest.

*It was agreed to suspend Standing Orders for a period of public participation*

361/13 **Public Participation:**

a) **Safety outside Shaw School:** Bob Brownrigg of Grange Close, Whitley explained that he picked up his grandchildren from Shaw School every day and constantly witnessed poor parking that was very likely to cause an accident. Cars often block the main road by waiting in the middle of the road to turn into the car park with cars also parking right outside the car park entrance and so blocking it. Mr Brownrigg suggested that the following action could be taken; to re-paint the double yellow lines which have faded, to enlarge the current car park although this had its own problems; to request a letter to parents from the Headteacher to remind them of the law and to park considerately; to request more visits from the Police as a more visible police presence may offput parents from parking inconsiderately. (*See also Min.362/13*)

b) **Traffic Calming at Snarlton Lane:** Mrs Clough of Snarlton Lane explained that the traffic in Snarlton Lane was too fast. There was a 30mph limit on the road but it is too fast for the Lane especially as there are no pavements in the road, except for the short stretch in front of the cottages. As there are no pavements, there is nowhere for a pedestrian to move to get away from a passing vehicle. The only signage is at the garage at the entrance to the road, but it only states that it is a culdesac. Mrs Clough would like to see a sign stating that it is a No Through Road and "Slow Down" posters on the lamp posts down the road. Recently two cats have been killed and one injured by passing cars. It is also dangerous to exit from driveways; a stationery car on a drive was hit by a passing car which was avoiding children on the other side of the road. Cllr Mills reported that the issue of speeding traffic on Snarlton Lane had been raised several times with the Community Policing team. (*See also Min. 364/13*)

c) **Speed limit outside Vernon Farm, Devizes Road:** Maddie Johnson of 513b Shails Lane explained that she was the proprietor of the Turnpike Garage on the Devizes Road and had concerns about the speed limit at 40mph on the bend before the garage whereas she felt it was much safer if it remained at 30mph until after the bend (coming from the Melksham direction towards Devizes). The bend

is constantly accessed by customers of their business, joggers, and residents that live down the lane who are constantly in and out. A passerby was recently hit in the head by the wing mirror of a passing vehicle. There are no street lights and it is difficult in the dark to gauge the speed of vehicles. The problem is exacerbated by the overgrown verge encroaching onto the pavement restricting the width and meaning pedestrians are even closer to the vehicles on the road. Ms Johnson requested the support of the Council in reducing the speed limit on the bend. (See also Min. 363/12)

*The Council re-convened and it was agreed to advance the Agenda items relating to the above points covered under Public Participation.*

362/13 **Safety outside Shaw School:** Cllr Chivers explained that the problem with inconsiderate parking outside Shaw School had been going on for years and that Mr Brownrigg had suggested some good ideas and supported the request for the Headteacher to write to parents. The police had visited in the last couple of weeks but can only give advice and not issue tickets as parking offences have been decriminalised. Cllr Chivers had recently met with a Wiltshire Council representative to organise yellow lines at the entrance to First Lane where parents habitually park; this was planned for the Spring. Cllr Chivers offered to talk further to Wiltshire Council to arrange more visits by traffic wardens. He felt that part of the problem was that children from out of the Parish were attending the school and therefore it was too far for them to walk. There used to be a full bus dropping off at the school, but that service stopped when the car park was built. It would be good to encourage a school bus again, and perhaps the Melksham Community Bus that goes to Corsham at 8.30am could be utilised in some way if parents were prepared to pay for the service. Cllr Chivers offered to investigate this bus option further.

Cllr Sankey explained that he was well aware of the situation at the school as his children had attended for 15 years. He explained that Bob Nicholls did offer land to the school to be used for car parking, but the Headteacher at the time did not take up the offer. Perhaps the new Headteacher would consider it again, for use of adhoc parking.

Cllr Mills expressed surprise that Wiltshire Council had quoted a Spring date for new yellow lines at the entrance of First Lane as the process at Bowerhill was now two years into the process and still no lines painted; there are lots of legal procedures to adhere to that take time. Cllr Mills reported that the Headteacher at Bowerhill School had written to parents about inconsiderate parking there, but it unfortunately had made no difference.

Cllr Coombes reported that Bob Nicholls land was already used for parking on an adhoc basis for the church and Mavern House.

**Resolved:** 1) *The Council write to Wiltshire Council to request a more prominent presence by Traffic Wardens issuing tickets for parking offences.* 2) *The Council write to the Headteacher of Shaw School to request a letter to parents asking for more considerate parking outside of the school.*

363/13 **Speed limit outside Vernon Farm, Devizes Road:** Cllr Baines explained that when speed limits were added outside the new Melksham Oak School the Parish Council questioned the position of the start of the 40mph zone. There had been had a long history of accidents on that stretch of the road including one involving a petrol tanker. The

40mph zone should have started on the Devizes side of the bend; Cllr Baines supported the comments the residents had made.

Cllr Mills explained that the footpath had all but disappeared as the verge had overgrown onto the pavement; it was no good for pushchairs or wheelchairs. This issue had been raised many times with the Wiltshire Council; it was felt that this may be too big a job for the Parish Steward.

It was noted that there were no street lights on this stretch of road.

Cllr Chivers explained that Wiltshire Council had strict criteria as to where speed limits could be located but he was happy to support the request for the change.

Cllr Baines reported that the review of the A, B & C class roads in Wiltshire had now been completed. Assessments of particular routes had taken place, only two of which were in the Melksham Community Area and these were C class roads. The new routes to be assessed next year had also been identified. None of the assessments related to the A365 Devizes Road.

**Resolved:** *1. The Council raise the issue of the 40mph speed limit on the bend of the A365 at Vernons Farm with the Area Board, and request an investigation to review the speed limit on the A365. 2. The Council write to Stuart Renfrew at Wiltshire Council and request that the overgrown vegetation is cleared from the footpath alongside this stretch of the A365.*

364/13 **Traffic calming at Snarlton Lane:** It was noted that the resident who had raised concern about speeding in Snarlton Lane lived in the part of the lane in the Town parish. However speeding traffic affected everyone living in Snarlton Lane including those living within the Melksham Without Parish boundary.

Cllr Brindle felt that Snarlton Lane could be considered for a 20-mph limit as it had no pavements and would likely be used as an unofficial entrance for the new primary school.

Cllrs discussed a variety of options including speed humps and white lines for pedestrian areas and it was felt that a balance had to be maintained as residents needed some off street parking.

**Resolved:** *The Council in liaison with Melksham Town Council write to Wiltshire Council and request a “No Through Road” sign at the entrance to Snarlton Lane to discourage people from using the Lane unnecessarily.*

365/13 **Minutes, 11<sup>th</sup> November Planning Committee:** **Resolved:** *The Minutes of this Planning Committee Meeting be formally approved by the Council and signed by the Chair with the following amendment:  
Min. 302/13 amend “next door neighbour to Mr G Mitchell” to “next door neighbour to the purchaser from Mr G Mitchell”.*

366/13 **Minutes, 2<sup>nd</sup> December Planning Committee:** **Resolved:** *The Minutes of this Planning Committee Meeting be formally approved by the Council and signed by the Chair with the following amendment:  
Min. 346/13 Page 2 Line 6 amend “that” to “than” to read “produce more CO2 than if not there”.*

*Min. 346/13 Page 3 Paragraph 5 Line 4 amend “last” to “this” to read “which would be considered this week”.*

*Min. 346/13 Page 3 Paragraph 6 amend “Tract” to “Track” to read “Track Enforcement”.*

367/13 Arising from Min. 347/13 **W13 06140 Development of 80.5 Ha solar photovoltaic farm with attendance equipment and infrastructure at Sandridge:** The Clerk advised that the Wiltshire Council Monitoring Officer at Wiltshire Council had confirmed the Parish Council did not need a dispensation to discuss this planning application in relation to the community benefit attached. The type of benefit being offered was in the same category as a community benefit offered through a Section 106 Agreement.

The Council noted an email detailing the Community Benefit being offered. It was noted that Councils eligible for benefit were those with properties within 2.75km of the centre of the site: Melksham Without, Melksham Town, Seend and Bromham. The total fund would be £1,000 per annum per MWp solar installed. For the installation of 44MWp a fund of £44,000 per annum was expected. Cllr Baines was pleased to see that parish councils would be paid direct through a legally binding agreement with the developer. He emphasised it would be wrong for the funding to be administered by the Melksham Area Board or Area Partnership since the site was also located next to some parish councils that were not in the Melksham Community Area. The way the benefit had been set up ensured that those residents most affected would gain the compensation benefit.

The Council then noted the detailed map with the landscaping proposals for the scheme, a Sunday Times article about the planning application and further correspondence from the St. John Hughes of Sandridge Solar Panel to counter comments made in the media by Seend residents opposing the application.

**Resolved:** *The Council submit one further comment on planning application W13/06140 to ensure a condition was included that Praters Lane bridleway would remain usable for walkers and riders at all times.*

368/13 **Planning Applications:** It was noted that there were no planning applications to review.

369/13 **Planning Correspondence:**

- a) **Melksham Campus:** The Council noted that the Melksham Campus plans had been subject to an exhibition in the Town, and roadshows visiting the villages in the Melksham Community Area. Cllr Sankey reported that he attended some of the roadshow events and the majority of the residents thought the Campus was a good idea, with only two people against the plans.

The Clerk raised concerns over whether workers in Melksham would still be able to park their car in the Melksham House carpark at a reasonable rate, currently £2 per day with a refund if an item was purchased from the Bar. Cllr Sankey replied that the parking charges were likely to be on a par with the other Wiltshire Council car parks in the Town.

- b) **W12/00467/FUL Solar Farm at Craysmarsh Farm:** The Council noted details of the landscaping proposals for this planning application and that as the scheme is nearing completion it would be the next planting/seeding season when the planting would need to be done. Cllr Glover queried if it was currently the

planting season as apple trees had been planted last week at Briansfield Allotments. The Clerk confirmed that the planting will be done in the Spring.

- b) East of Melksham Housing Development:**
- i) **Post Box, Thyme Road:** Cllr Chivers requested a Council letter to support his request for a postbox in Thyme Road, and the entrance to Skylark Road. This was agreed. **Resolved:** *The Council write a letter to The Post Office in support of Wiltshire Cllr. Terry Chivers' request for a post box as detailed above.*
  - ii) **Noticeboard:** The Finance Officer reported that the Council had previously approved the purchase of a new noticeboard for the East of Melksham housing development and was waiting for a suitable site to be agreed. Cllr Chivers explained that there was a high footfall at the Green Square housing area. **Resolved:** *The Council write to Green Square Housing Association to request that the Council noticeboard be affixed to a suitable wall on one of their buildings in Skylark Road.*
  - iii) **Broadband:** This item was deferred awaiting a response from Ofcom.
- c) The Spa – Conservation Area status:** The Council noted a reply from English Heritage further to the Council's letter requesting assistance in securing Conservation Status for The Spa. The letter reiterated the planning legislation that any designation was down to the Local Authority who were under no obligation to review when requested but only from "time to time".
- d) Snowberry Lane adoption:** A query had been previously raised as to whether a user's insurance would cover them if they had an accident on an unadopted road. The reply from Wiltshire Council was ambiguous and suggested that users would have to check with their individual insurers, but would similar to usage of private carparks.
- Cllr Mills explained that there was a sign at the Snowberry Lane end of the new bypass stating that the road was unadopted and that drivers had to use this road at their own risk; however, there was no sign when approaching the bypass from the Sandridge Lane end. **Resolved:** *The Council write to Wiltshire Council to request a sign at the Sandridge Road end of the Bypass. (Cllr Sankey abstained from this vote)*
- e) Wiltshire Council Planning Feedback:** The Council noted a "Question & Answer" feedback paper from recent planning event.

370/13 **Minutes of Council Meeting 14<sup>th</sup> October 2013:** **Resolved:** *The Minutes of this meeting be approved by the Council and signed by the Chairman as a correct record.*

371/13 Arising from Min. 252/13 **Health Working Group – Walk in X-Ray service for Melksham Hospital:** The Council noted the response from the NHS Wiltshire Clinical Commissioning Group that they agreed that a waiting list of 2 weeks was unacceptable for x-ray services at Melksham Hospital and that they were looking into it. A Councillor quoted their own experience of the service, when they were seen the next day.

- 372/13 Arising from Min. 264/13 **Post Office, Melksham:** The Council noted correspondence from the Post Office on their proposal to move the Melksham Post Office from its current location to a new store being opened by Crabb & Andrews Retail Ltd. Consultation was now taking place for the proposed location at 6-8 Bank Street (ex Carpet Barn shop). The Councillors discussed the proposal covering potential parking places, road crossing points and what would happen if the private company closed, which would lead to the inevitable closure of the Post Office as was the case in Bowerhill.
- 373/13 Arising from Min. 265/13 **Tree works/planting:**
- i) **Shaw Tree Works:** The Clerk reported that all the proposed tree works at Shaw Playing Field had now been completed. The chestnut tree stump had been cut to form a seat. The arboriculturist Richard Murphy (Branching Out) was now in a position to plant up around the chestnut stump with some climbing plants such as honeysuckle and clematis and awaited instruction from the Council **Resolved:** *The Council approve a sum of £50 for Branching Out to plant climbing plants at the base of the chestnut tree stump at Shaw Playing Field.(Cllr Glover abstained from this vote.)*
  - ii) **Planting behind the Heritage Turbine, Bowerhill:** The Clerk reported that a planting plan was required to proceed with the request to Wiltshire Council for permission to plant on their land behind the Turbine. Cllr Brindle explained that he would prefer to see a row of hawthorn trees planted, and for them to grow as trees rather than be restricted to a hedgerow. It was hoped that the trees would only require a yearly trim, and no further maintenance. The Clerk explained that this would be the responsibility of the Parish Council and not Wiltshire Council. She offered to draw up a draft plan. The Assistant Clerk reported that free packs of trees and hedges could be obtained from the Woodland Trust, but that permission of the landowner would be required as part of the application process. **Resolved:** *The Council apply to the Woodland Trust for a pack of free hawthorn trees and seek permission from Wiltshire Council for the Parish Caretaker to plant hawthorns as a uniform backdrop to the Heritage Turbine.*
  - ii) **Community Orchard at Briansfield Allotments:** The Council noted that 14 Heritage Wiltshire Apple Trees had been planted by the Parish Caretaker at Briansfield Allotments. The trees had been provided free of charge by Wiltshire Wildlife Trust as part of their Community Orchard project. The Chair read out the names of the trees and the Councillors were delighted by their local heritage; Burns Seedling, Roundway Magnum, Dredges Fame, Bedwyn Beauty, Corister Boy, Celt, Julia's Late Golden, Corsley Pippin and Mary Barnett.
- 374/13 Arising from Min. 268/13 **Council Tax Benefit Support Grant:** The Council noted correspondence from Ken Browse, Chair of NALC who had met with Brandon Lewis MP (CLG Minister) to address the issue of Council Tax Benefit Support Grant and the affects on Town and Parish Councils.
- 375/13 Arising from Min. 275/13 **Watercourse and Flood Risk:** The Clerk reported that an initial letter had been sent to the Pear Tree Public House requesting them to clear the ditch at the front of their property. **Resolved:** *The Clerk has delegated powers to send*

landowners the initial letters (1<sup>st</sup> & 2<sup>nd</sup>) to request that ditches and watercourses as identified on their land be cleared.

376/13 **Minutes, Finance Committee, 25<sup>th</sup> November: Resolved:** *The Minutes of this Meeting be formally approved by the Council and signed by the Chairman as a correct record.*

377/13 **Minutes, Finance Committee, 2<sup>nd</sup> December: Resolved:** *The Minutes of this Meeting be formally approved by the Council and signed by the Chairman as a correct record, with the following amendment:*

*Min. 351/13 f) Line 6 amend "31<sup>st</sup> May 2015" to "31<sup>st</sup> May 2017"*

378/13 Arising from Min. 322/13g) i) **Pavilion Cleaning Contract:** The Asst Clerk reported that Jenny Beaven had now provided a copy of her public liability insurance certificate and so the following cheques had now been released for payment (4476 for September cleaning £127.25 and 4497 for October cleaning £121.25).

379/13 Arising from Min. 334/13 b) **Visit Wiltshire:** The Asst Clerk reported that a sum of £350 had been put in the draft Budget for 2014/15 for the joint project with the Town Council for Visit Wiltshire. This was based on a 50/50 split of the £750 total cost with the Town Council. It was noted that Visit Wiltshire were now chasing both the Parish and Town Council for confirmation of their involvement in the project and that the funding would go direct to Visit Wiltshire.

380/13 **Finance:**

**a) Receipts: Resolved:** *The Council formally note the receipts since the last Council Meeting as follows:*

Bowerhill Jubilee Sports Field: Melksham Cosmos adhoc booking      £      50 .00

**b) Accounts for Payment: Resolved:** *The following accounts were checked and formally approved for payment:*

4513    TOTAL Equipment Ltd: Crown Chambers Rent QTR1      £    1,608.75  
          Jan, Feb, March 2014

4514    GreenSward Sports Consultancy: Bowerhill Sports Field      £      544.09  
          November contract works £453.41 + VAT

4515    Richard Murphy: Tree work at Shaw Playing Field              £      300.00

4516    Post Office Ltd: Postage stamps                                      £      100.00

4517    Wiltshire Publications Ltd: Advert for MUGA tender in      £      56.10  
          Melksham News £46.75 + VAT

4518    Paul Hulbert: Window cleaning Crown Chambers              £      55.00

4519    Leekes Ltd: Maintenance materials £3.33 + VAT              £      4.00

**Salaries:**

4520    Mrs Mary Jarvis: December salary + additional hours (4)      £

4521	Mrs Teresa Strange: December salary + additional hours (7¼) + Expenses (Stationery £19.75 + VAT)	£	
4522	Mrs Joanne Eccleston: December salary + additional hrs (5¼)	£	
4523	Mr Terry Cole: w/e 16/11/13 – 7/12/13 + travel allowance	£	
			£41.67
4524	Mrs Margaret Mylchreest: December salary + tax refund	£	
4525	Mrs Elaine Cranton: November office cleaning	£	
	<b>Total Salaries:</b>	<b>£</b>	<b>3,769.35</b>
4526	Wiltshire Council - Wiltshire Pension Fund: Superannuation for Jarvis, Strange & Eccleston	£	889.83
4527	Inland Revenue: PAYE Tax & NI contributions	£	728.25
4528	Connect: Contribution to printing costs for Flooding leaflet in December issue	£	60.00

c) **Future of Local Audit Consultation:** The Asst Clerk reported that in May 2013, the Government introduced the Local Audit and Accountability Bill into Parliament. Many of the provisions contained in the Bill required secondary legislation to give effect to the new local audit arrangements. A consultation period commenced on 25<sup>th</sup> November until 20<sup>th</sup> December for this secondary legislation. **Resolved:** *The Asst Clerk review the consultation and advise the Finance Committee if any of the proposed changes affected the Parish Council's audit regulations.*

d) **Shaw Church – Grant Aid:** The Council received a report from the Treasurer of Christ Church, Shaw in response to a Council enquiry regarding past expenditure of Council grant – aid. It was noted that all the grants received had been used towards churchyard maintenance.

381/13 **Minutes, Neighbourhood Plan Steering Group Meeting, 23<sup>rd</sup> October:** It was noted that Cllr. Wood was the only parish councillor present at the meeting. **Resolved:** *The Minutes of this meeting be approved by the Council and signed by the Chairman as a correct record.*

382/13 **Minutes, Neighbourhood Plan Steering Group Meeting, 20<sup>th</sup> November:** It was noted that these Minutes were still to be approved by the Town Council and therefore would not be signed at this stage. **Resolved:** *The Minutes of this meeting be noted by the Council.*

383/13 **Neighbourhood Area Consent form:** **Resolved:** *Melksham Without Parish Council formally give consent for inclusion in the Melksham Neighbourhood area and this form be now signed by the Chairman on behalf of the Parish Council (9<sup>th</sup> November 2013).*

384/13 **Neighbourhood Plan – Joint application to Wiltshire Council:** The Clerk reported that a joint application form had been prepared by the Officers of the two Councils together



with a statement to explain the reasons why the two parish areas were being designated as a Neighbourhood area. Wiltshire Council Officer David Way had checked the statement earlier that day. The Council then reviewed the statement and approved it with one minor amendment to ensure Bowerhill was consistently described as a village within the statement.

**Resolved:** *The Statement ‘ Reasons for designating the parishes of Melksham Town and Melksham Without as a Neighbourhood area’ be approved, signed by the Chairman and forwarded to Melksham Town Council for formal submission to Wiltshire Council as part of the joint Neighbourhood Plan application form.*

- 385/13 **Core Strategy Update:** The Council noted the letter from the Planning Inspector to Wiltshire Council dated 2<sup>nd</sup> December which stated that the new housing figure of 37,000 homes was too low and should be some 7,000 higher at 44,000 houses in Wiltshire for the plan period. It was noted that the Joint Neighbourhood Plan will very likely have a revised housing number to work towards.
- 386/13 **Minutes, Emergency Response Plan Meeting, 28th October:** **Resolved:** *The Minutes of this meeting by approved by the Council and signed by the Chairman as a correct record.*
- 387/13 **Emergency Response Plan Meeting Recommendations:** **Resolved:** *The Recommendations as detailed in Mins. 289/13- 301/13 be formally approved by the Council.*
- 388/13 **Wiltshire Fire & Rescue Service – Public Safety Plan 2013/14 – 2016/17:** **Resolved:** *The Council noted this document.*
- 389/13 **Bowerhill Jubilee Sports Field – Maintenance Contract:** The Asst. Clerk reported that the report from the Clerk following the meeting with Andy Boyce, the maintenance contractor, had been reviewed at the Finance Committee held on 2<sup>nd</sup> December with Recommendations made as a result.
- 390/13 **New MUGA at Hornchurch Road:** The Clerk reported that there had been a good response to the tender requests for the new MUGA and a Finance Committee meeting will need to convene to review the tenders.

The Asst Clerk explained that there may be grant funding available for the MUGA project but finite sums had to be applied for against specific quotes and so it was too early to apply yet.

- 391/13 **Highway & Footpaths:**
- a) **Chapel Lane & Bridleway 99, Beanacre:** This item was deferred as Cllr Chivers understood that the issue had been resolved.
  - b) **Sandridge Common Drain Clearance:** Cllr Chivers reported that the drains were blocked at Sandridge Common. There was a particular problem for the two cottages opposite the school as the water runs down the hill and into their gardens and the houses would flood if the residents did not pump the water out.

Cllr Chivers explained that Wiltshire Council had no fixed rate price from their contractor Balfour Beatty for unblocking drains, just to clear them and so any blocked drains have been left. This has been raised with the Scrutiny Taskforce. **Resolved:** *The Council write to Stuart Renfrew, Wiltshire Council to request the drains be cleared at Sandridge Common.*

- c) **Sandridge Hill Highway Safety:** Cllr Chivers reported that he had been contacted by residents concerned about the speed of traffic, especially for traffic pulling out on the road when slow moving farm vehicles were on the road. A metrocount had been requested and had been initially refused but now agreed but the issue had been requested to be raised by the Parish Council. Cllr Chivers felt that it was unlikely that a change in the speed limit would be granted, but it was hoped that signage or flashing lights could be obtained.

Cllr Baines explained that this had been previously requested by Don Millard when he was a Parish Councillor, and had been reviewed by the CATG who ruled out any remedial action at the time. There was no recognized highway signage warning of the slow moving vehicles exiting Brick Hill and turning right, when coming from the Westbrook direction. There is still a problem when vehicles exit Sandridge Lane and Brick Hill in both directions.

**Resolved:** *The Council request a flashing warning sign on Sandridge Hill at the junction with Brick Hill.*

- d) **Roundabout Sponsorship:**

i) **Western Way roundabout:** The Council noted receipt of the public liability insurance details for the sponsor's maintenance contractor.

ii) **Townsend Farm roundabout:** The Clerk reported that a local business had enquired about the possibility of sponsoring the roundabout at Townsend Farm/Mobile Home park. The boundary between the Town and Parish ran through the middle of the roundabout and therefore clarification would be needed with the Town Council before proceeding any further. **Resolved:** *The Council defer this item to the next Full Council meeting on 20<sup>th</sup> January to allow clarification with the Town Council.*

- e) **A350 Beanacre Surfacing:** Cllr Chivers reported that the resurfacing work was due to start on 5<sup>th</sup> January and would take place from 9.30am to 3pm with some work taking place at night. The road would not close completely but have single line work. Cllr Baines expressed concern that the traffic would divert through Lacock creating a rat run unless a proper diversion was put in place. **Resolved:** *The Council write to Wiltshire Council to request that a proper diversion is put in place for the duration of the roadworks.*

- f) **Parking at Hercules Way:** Cllr Mills reported that Superior Graphics had requested yellow lines outside their premises at Unit 34 Hercules Way, which had been referred by Wiltshire Council as any such request would need the backing of the Parish Council. Cllr Mills explained that Superior Graphics had previously sold their car park to Dance Direct which now means that some 20 employees park on the road, some wholly on the pavement which has caused numerous problems especially in the residential roads nearby. The company is expanding with even more cars to park in the future. The Parish Council queried at the time of the

planning application for the building on the car park where the employees would park as many workers are from outside Bowerhill and Melksham. It was agreed that adding double yellow lines would cause more problems than it would solve as it would only move vehicles into the residential areas which is what the Parish Council was working to avoid. **Resolved:** *The Council do not support the request for double yellow lines outside Unit 34 Hercules Way.*

392/13 **General Correspondence for information:** The Council noted receipt of the following papers:

- a) WALC County Circular – November 2013
- b) Proposed Parish/Community Governance Review
- c) West Wilts Gauge “O” Group - search for new premises
- d) Community Pubs – request for campaign to change in law
- e) Wiltshire Council weekly newsletters
- f) Wiltshire Council new Housing Board
- g) Wiltshire Council Briefing Note re future delivery of waste services
- h) Wiltshire Council Bus Timetables update
- i) Wiltshire Council Value Volunteering promise

393/13 **Request for visit from MP:** Cllr. Coombes asked if the Council could invite MP Duncan Hames to attend a Meeting. It was noted that he had attended an informal afternoon meeting in the past which had proved very helpful. It was agreed to extend an invitation to him to attend and ask him to suggest a suitable date.

394/13 **Christmas supper.** The Chairman closed the Meeting and invited all present to join him for a Christmas Supper of mince pies and mulled wine. This was most enjoyable.

Meeting closed at 9.28 p.m.

Chairman, 20<sup>th</sup> January 2014